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LESEDI SECONDARY SCHOOL (LSS) TERMS OF REFERENCE

QUOTATION NUMBER: 202106-INFR01

REQUEST FOR WRITTEN QUOTATION (RFQ)

For the provision of Architectural services for the Lesedi Secondary School
infrastructure upgrade project

Disclaimer

The information contained in this quotation documents has been prepared by the LSS in good faith based on information obtained from various resources. While all reasonable care has been taken in preparing the quotation documents the information contained herein does not purport to be comprehensive to have been verified by the LSS or any of its officers, employee's agents or any other person. Accordingly, neither the LSS nor any of its advisors make any representation or warranty or give any undertaking express or implied, or accept any liability or responsibility for the adequacy or completeness of any of the information or opinions stated herein or any other written or oral information made available in connection with this process and nothing contained herein is, or shall be relied upon as, a promise or representation or whether as to the past or the future.

The quotation documents may not contain all information which may be requested by interested companies to develop their quotation. Each company should conduct its own independent analysis of the requirements and the relevant data supplied or referred to herein or that have been obtained during its investigation. The terms and conditions set out in this quotation documents are stipulated for the express benefit of the LSS and save as expressly stated to the contrary, may be waived at the LSS's discretion at any time.

The LSS reserves the right to amend, modify or withdraw or cancel this tender or terminate any of the procedures or requirements prior to closing of the quotation and in respect of which this quote has been issued, through public notice to interested companies on the '*Lesedi Secondary School website: www.lesedisecschool.co.za*'. LSS also reserves the right to appoint in part or full or not at all by notifying the successful applicant which sections will be commissioned and which section will be excluded, for example, appointment letter issue which exclude all work required for the waste characterization portion of the bid. The LSS and its staff shall not under any circumstances be liable for any cost, damages or expenses incurred by companies because of the above amendments, modification or cancelation of this quotation.

Companies submitting a quote will be deemed to do so on the basis that they have satisfied themselves as to the authority of LSS to procure these services and to be fully acquainted with the laws of South Africa (including without limitation all statutes and regulations on a national, provincial and local government level) to the subject matter of these services. Companies are therefore, at any stage of the procurement phase and service contract, not entitled to request any advice or opinion from anyone or more of the advisors to LSS on the competency of LSS to procure the services in relation to the Project.

The LSS reserves the right to request clarification on any of the tenders submitted in respect to this tender, without liability to compensate or reimburse the companies.

Any response by a company to this quotation does not imply that LSS is assured of the company's financial stability, technical competence, or ability in any way to carry out the requirements of this quotation.

Requirements for sealing, addressing, delivery, opening and assessments of companies are further stated in these tender documents.

1. Introduction

Lesedi Secondary School (LSS) hereby invites experienced and interest consulting companies for the provision of architectural services in accordance with the terms as set out in the RFQ. Interested companies may ask for clarification on this quotation up to 48 hours before the closing date specified for this quotation. Any request for clarification by interested companies must be e-mailed to the responsible official set out in Table 1 below and it is important to note that telephonic or mobile message requests will not be accepted. Any verbal information given by any official representing LSS prior to the closing date of this quotation will not be regarded as binding on LSS. Only information issued formally by the LSS in writing, electronic mail, or publication on the tender website to tenderers will be regarded as formal and binding.

Interested companies may not contact the LSS on any matter pertaining to this quotation from the time when the quotations are submitted to the time the contract is finally awarded to a successful company. Any effort by any company to influence the quotation evaluation, comparison or award decision in any manner will result in the rejection of the quotation concerned. In respect of communication to the respective companies, between the closing date of the quotation and the completion of the procurement process and final quotation award, such may be done through written communication, electronic mail, publication on the tender website by any official or person acting in advisory capacity for LSS.

It is anticipated that the construction period is 5 months.

Scope of Services

The scope of work entails the building of 7 classroom on Lesedi Secondary School existing premises. **The standard classroom drawings are annexed as Annexure A.** The locality is as follows:

Figure 1: Lesedi Secondary School Located in Donkerhoek



The scope of services required for the infrastructure upgrade is:

- Site development plan and building plans development.
- Land Survey and Geotech on site.
- Submission to City of Tshwane for building plan approval.
- Application for Section 7.6 of Building Regulation (Building plans exemption or fee waiver along with Section 7.6 fee waiver will be administered by the Department), the motivation for Section 7.6 must however be prepared by the successful bidder.
- Construction drawings and specifications.
- Development of bill of quantities and small tender document using NEC3, 2013.
- Floor slab design to be included.

Tender description:	Provision of architectural services to design and supervise the school classroom upgrade project. The scope of service is detail below under the scope of service section.	
Procuring Authority:	Lesedi Secondary School	
Briefing session:	Session compulsory: Yes Insert Briefing Venue: Along R104, Plot 82, Donkerhoek, Silverton, 0127 Date: 6 th August 2021 Time: 14h00	
Enquiries:	Simon Mojapelo	School Principal
Email:	scm@lesedisecschool.co.za Always cite the quotation number on email subject when sending emails	
Download	Documents are available free of charge via download from the Lesedi Secondary School website on [www.lesedisecschool.co.za]	
Tender submission	scm@lesedisecschool.co.za Always cite the quotation number on email subject when sending emails	
Closing Date: [13 th August 2021]	Closing Time: [13h00]	
Tender validity	The tender offer validity period is 90 days from close of tender advertisement or as otherwise specified.	
Tender requirements	Tenders must be emailed to scm@lesedisecschool.co.za on or before the closing date and time. Tenders submitted by fax or in hard copy will not be accepted. All bids must be submitted on the official Tender Forms (not to be re-typed) – All required information must be completed. Incomplete tenders may invalidate the tender submission. Late submissions will be disqualified.	

2. **BIDDING INSTRUCTIONS (VERY IMPORTANT)**

- a. Tenderers to register their email addresses so that they can participate in the **Compulsory briefing session**, kindly register for compulsory briefing session: indicate name, surname, company name and mobile contacts must be sent to scm@lesedisecschool.co.za. We will host session on School Soccer field.
- b. Pricing instruction is on a lump sum fee structure (refer to table 1 Below) on activity schedule.
- c. 80/20 point system will apply and **valid BBBEE certificate must be submitted** for points to be awarded
- d. All claims under technical evaluation **must be substantiated** by professional registration certificates in good standing, utility bill or signed lease agreement of business address.
- e. Failure to substantiate claims will result in claim being treated as un-substantiated claim and can therefore **NOT** be awarded points.
- f. The utility bill of business address must be submitted and must not be in arrears for more than 3 months, equally the lease fee payable in terms of a valid lease agreement must not be in arrears for than 3 months.
- g. The **minimum points of 70 points** required for the technical evaluation criteria for further evaluation.
- h. All submissions **must contain the administrative compliance documents** such as a valid tax clearance certificate or tax compliance certificate, incorporation documents, copy of Identity documents for all directors or members or owners of the company, professional indemnity insurance minimum value of R 2 million.
- i. All submissions must contain company profile with detailed curriculum vitae of allocated team.
- j. **Failure to comply with á' and 'h' is an immediate disqualification.**

Table 1: Pricing schedule

No	Activity/Deliverable	Lump Sum	Estimated Duration (in weeks)
1	Land Survey and Geotech investigation	R	
2	Site Development Plan and building plans for Municipal Building Control Approval (Exclude building plan fees)	R	
3	Tender Documentation with Bill of Quantities	R	
4	Construction Drawings	R	
8	Site Supervision lump sum	R	5 MONTHS
9	Sub Total	R	
10	VAT @15%	R	
11	Total	R	
12	Discount	R	
13	Total Offer	R	

Declaration of Interest (SBD4)

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 2.1 Full Name of bidder or his or her representative:
 - 2.2 Identity Number:
 - 2.3 Position occupied in the Company (director, trustee, shareholder²):
 - 2.4 Company Registration Number:
 - 2.5

Tax	Reference	Number:
.....		
 - 2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999).
- (b) any municipality or municipal entity.
- (c) provincial legislature.
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**
presently employed by the state.

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person
connected to the bidder is employed:

Position occupied in the state institution:

Any other particulars:

.....

.....

.....

2.7.2 If you are presently employed by the state, did you obtain **YES / NO**
the appropriate authority to undertake remunerative
work outside employment in the public sector?

2.7.2.1 If yes, did you attach proof of such authority to the bid **YES / NO**
document?

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?

YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

2.9.1. If so, furnish particulars.

.....
.....
.....

2.10. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

YES/ NO

2.10.1. If so, furnish particulars.

.....

.....

.....

2.11. Do you or any of the directors / trustees / shareholders / members **YES/NO**
of the company have any interest in any other related companies
whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....

.....

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

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4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

Declaration of Bidder's past SCM Practices (SBD 8)

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-

- a. abused the institution's supply chain management system.
- b. committed fraud or any other improper conduct in relation to such system; or
- c. failed to perform on any previous contract.

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <p><input type="checkbox"/></p>	<p>No</p> <p><input type="checkbox"/></p>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	<p>Yes</p> <p><input type="checkbox"/></p>	<p>No</p> <p><input type="checkbox"/></p>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	<p>Yes</p> <p><input type="checkbox"/></p>	<p>No</p> <p><input type="checkbox"/></p>
4.3.1	If so, furnish particulars:		
4.4	<p>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	<p>Yes</p> <p><input type="checkbox"/></p>	<p>No</p> <p><input type="checkbox"/></p>

4.4.1	If so, furnish particulars:
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SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE
TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

SBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 5 This Standard Bidding Document must form part of all bids invited.
- 6 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 7 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system.
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.

- 8 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

SBD 8

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE
TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the **.....** preference point system shall be applicable; or

b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim regarding preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act.
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act.
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals.
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003).
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act.
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts.
- (h) **“proof of B-BBEE status level of contributor”** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person.
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice.
 - 3) Any other requirement prescribed in terms of the B-BBEE Act.
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act.
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes.

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

4.2 **BID DECLARATION**

4.3 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

4.4 **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

4.5 B-BBEE Status Level of Contributor: . = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

4.6 **SUB-CONTRACTING**

4.7 Will any portion of the contract be sub-contracted?

(**Tick applicable box**)

YES		NO	
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4.7.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted%?
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(**Tick applicable box**)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		

Any EME		
Any QSE		

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm:

5.2 VAT registration number:

5.3 Company registration number:

5.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

5.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

5.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

5.7 Total number of years the company/firm has been in business:.....

5.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of

contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process.
 - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS</p>
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TECHNICAL EVALUATION CRITERIA

The **minimum threshold of 70 marks** will apply for further evaluation. All claims under technical evaluation **must be substantiated by professional registration certificates** in

good standing from the relevant Professional Council, utility bill or signed lease agreement of business address. **Failure to substantiate claims will result in claim being treated as unsubstantiated claim and can therefore NOT be awarded points.**

No.	Bid Evaluation Criteria for Functionality	Description	Weight	Page reference in bid document
1.	<i>Key Professional Personnel</i>		Points Allocations	
1.1.	<i>Key Personnel</i>	<i>Qualifications</i>	40	
1.1.1.	Architect / Architectural Technologist (substantiate with a copy of professional registration certificate in good standing)	Pr Architect /Pr Architectural Technologist	25	
1.1.2	Land Surveyor (substantiate with a copy of professional registration certificate in good standing)	Pr Land Surveyor	5	
1.1.3	Quantity Surveyor (substantiate with a copy of professional registration certificate in good standing)	Pr Quantity Surveyor/Pr Tech QS	10	
1.2	<i>Experience in school upgrade or new designs or related Projects of key personnel</i>		Points Allocations	
	<i>Engineering experience of Bidder in the construction of Bioenergy/Biogas related projects in terms of value of completed projects (key personnel Architect)</i>	<p>Number of completed Projects with relevant contacts indicating the following:</p> <ul style="list-style-type: none"> • Value of the project • Confirmation that the bidder was involved in the construction of the project • The part that the bidder was responsible for constructing • The value of the part the bidder was responsible for 	20	

		5 or more projects	20	
		4	18	
		3	14	
		1-2	10	
		None	0	

2	BUSINESS ADDRESS (Substantiate with a utility bill of business premises and or signed lease agreement)	Region 5 of the City of Tshwane Municipal Demarcation	20	
		Location with City of Tshwane	10	
		Outside of City of Tshwane	0	
3	METHODOLOGY AND APPROACH	<p>Demonstration of understanding key Project demands/complexities – Methodology and Approach which includes an implementation plan that accommodates the socio-economic objectives of the Project.</p> <p>A methodology should cover all or more elements in terms of the description.</p> <p>Furthermore, it should illustrate all resources required and a clear detail project plan.</p> <p>The bidder's methodology should cover the following.</p> <ul style="list-style-type: none"> • Detailed 3 level project plan (Gantt Chart) for Phase A and B. • May use the following recognised project lifecycle processes such as those prescribed by: PMBoK • Detailed demonstration on methodology and approach on school infrastructure upgrade and approvals required 	20	
	Excellent	The approach has detailed ways to improve the project outcomes and the quality of the outputs and considered all the 4 issues above.	20	

	Good	The approach only addresses three of the four issues above.	15	
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	Average	The approach is generic and not tailored to address the specific project objectives and requirements. The approach only captures two of the issues.	10	
	Poor	<p>The technical approach and/or methodology is poor/ is unlikely to satisfy project objectives or requirements.</p> <p>The team has misunderstood certain aspects of the scope of works and does not deal with the critical aspects of the project. The approach only captured one issue.</p>	5	
	None	There is no information in the bid that demonstrate the bidder's methodology and approach to this assignment	0	

[illegible]Page 26 of 27

